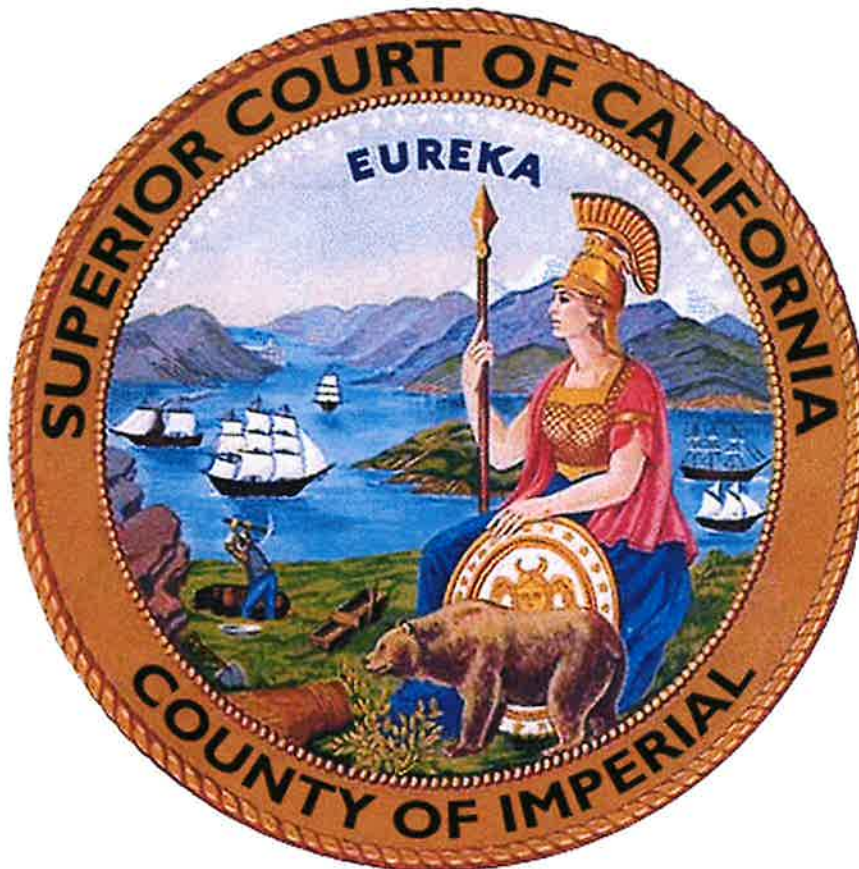


Superior Court of California
County of Imperial

Local Rules

Adopted, Effective July 1, 2024



The following Rules of Court for the Superior Court, County of Imperial, are proposed to be adopted July 1, 2024, by the Superior Court, County of Imperial.

These proposed Rules of Court are subject to a 45-day comment period which begins on March 26, 2024, and ends on May 9, 2024.

To submit your written comment, please e-mail Laura Velazquez at lvelazquez@imperial.courts.ca.gov.

For questions, please dial 760-482-2250.

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Chapter 1 **Preliminary Rules**

Rule 1.0 Effective Date

These rules shall take effect on **07/01/24**.

[Adopted July 1, 2007, amended 01/01/08, 01/01/09, 01/01/11, 01/01/12, 01/01/13, 01/01/14, 01/01/15, 01/01/16, 01/01/17, 01/01/18, 07/01/18, 07/01/19, 01/01/20, 07/01/20, 01/01/22, 01/01/24, **07/01/24**]

Chapter 3 **Civil Rules**

Division 1 **General Provisions**

Rule 3.1.7 Required Trial Briefs and Statement of the Case

Trial Briefs and a Statement of the Case must be submitted to the Court at least five (5) court days before the Trial Management Conference in the case of a jury trial, or the trial date in the case of a court trial.

[Adopted July 1, 2007, Rule 3.7 renumbered to 3.1.7 01/01/09, amended 2012; and subd (a)(b) adopted 01/01/12, subd (a) amended 01/01/17; Rule 3.1.7 repealed 07/01/19, **New Rule 3.1.7 Adopted July 1, 2024**]

Rule 3.1.10 Motions in Limine

All written in limine motions must be submitted to the Court at least five (5) court days before the ~~pre voir dire conference~~ **Trial Management Conference** date in the case of a jury trial, or the trial date in the case of a court trial. Written opposition must be submitted to the Court no later than two (2) court days before such date. The Court, in its discretion, may order that the motions in limine be filed at an earlier time.

The following motions will be automatically granted and need not be put in writing: (1) motions to exclude evidence of a collateral source, (2) motions to exclude evidence of offers to settle and/or settlement discussions.

[Adopted July 1, 2007, Rule 3.10 renumbered to 3.1.10 01/01/09, amended 01/01/15, **07/01/24**]

Chapter 4 **Criminal Rules**

Division 1 **Misdemeanor and Felony**

Rule 4.1.2 Time for Filing Complaints

All criminal complaints charging in-custody defendants shall be filed at the earliest time possible, but in no case later than ~~11:30 a.m.~~ **11:00 a.m.** on the date set for arraignment of the defendant on those charges. All criminal complaints charging out of custody defendants shall be filed not later than five (5) court days before the time set for arraignment, providing proof of notice has been filed with the court at least two (2) court days prior to the arraignment. Upon a showing of good cause, a later time for filing may be authorized by the judge assigned to the arraignment.

[Adopted July 1, 2007; Rule 4.2 renumbered to 4.1.2 01/01/12, **07/01/24**]

Superior Court of California, County of Imperial

LOCAL FORMS INDEX

(Numerical Order)

Description

Revised
07/01/24

Mandatory?

Form#
CR-03

Request for Copy of Electronic Recording in a Misdemeanor/Infraction.....

**SUPERIOR COURT OF CALIFORNIA
COUNTY OF IMPERIAL
939 W. MAIN STREET
650 WAKE AVENUE
EL CENTRO, CA. 92243**

Request for Copy of Electronic Recording
in a Misdemeanor/Infraction

Today's Date: _____ Case No: _____

Dept/Courtroom: _____ Case Name: _____

Date(s) of Hearing(s): _____

Requested By: _____ Phone Number: _____
(Full Name)

Address: _____

Verify this matter was recorded
Cost is \$15 per hearing for copies of compact discs
Fees must be paid ~~before your request will be processed~~ upon approval
Make checks payable to Superior Court of California, County of Imperial

The Court will notify you by phone when the request has been completed.

Delivery Method

Mailed to you:
Provide prepaid self-
Addressed mailer

Pickup:
Superior Court of California
Civil Department
939 W. Main Street
Criminal Department
650 Wake Avenue
El Centro, CA. 92243

Any electronic copy not picked up within 6 weeks of notification of completion
will be destroyed.

(Clerk's Office Use Only)

DATE RECEIVED: _____ by: _____

Number of hearings: _____ Total fee paid: _____ Receipt # _____

Time sensitive reason _____

Mailer provided