

**Minutes of Meeting of
Imperial County Law Library Board of Trustees
Meeting Date: August 23, 2016
Imperial County Law Library
939 W. Main Street, Lower Level
El Centro, California**

Attendance: Judge Jeffrey Jones, president, Tammy L. Grimm, secretary/treasurer, Judge Juan Ulloa, board member, Diane Altamirano, board member, Donna Hampton, staff.

Meeting called to order at 4:08 pm by Judge Jeffrey Jones, president

1. Review and approval of minutes from June 7, 2016. Motion to approve by Judge Altamirano, second by Judge Ulloa, Motion passes unanimously.
2. Information item- Fiscal Year 2016-2017 Law Library Trust Fund balance through July 31, 2016: \$251,312.86.

Discussion/Action:

At request of Law Library patron, approve purchase of NOLO book How to Probate an Estate in California, Motion by Judge Ulloa, second by Judge Altamirano. Ayes-4 Noes-0

Review of insurance coverage for Law Library contents and liability tabled for further study. Tammy L. Grimm will follow-up with a letter to Imperial County to inquire if the Law Library has coverage.

Review of Revocable License for the Use of Real Property dated July 1, 2011: As of April 25, 2013, revocable license agreement between Imperial County and the Judicial Council of California, Administrative Office of the Courts regarding Law Library use of space in the Courthouse is not an issue involving the Law Library Board of Trustees. Matter will not be addressed by the Board.

Discussion: Renewal of existing ESET Endpoint Antivirus for Law Library computers for one or three year term to allow time for Imperial Superior Court Information Technology Department and the Imperial County Law Library Board of Trustees to review the possibility of incorporating the Imperial County Law Library computers into the Imperial Superior Court System. As of this date, the four Law Library terminals and programs are budgeted

separately from the Court. Motion made by Judge Ulloa, seconded by Tammy Grimm, secretary/treasurer, to renew ESET Endpoint Antivirus for three years at a cost of \$118.40. Ayes 4, Noes-0.

Judge Jones, president, set the next meeting of the Law Library Board of Trustees for Tuesday, September 6, 2016.

Meeting adjourned by Judge Jones, president, at 4:18 p.m.

Next meeting date set for September 6, 2016, 4:00 p.m. in the Imperial County Law Library, 939 W. Main St., Lower Level, El Centro, CA. 92243