

**Minutes of Meeting of  
Imperial County Law Library Board of Trustees  
Meeting Date: June 6, 2017  
Imperial County Law Library  
939 W. Main Street, Lower Level  
El Centro, California**

Attendance: Judge Jeffrey Jones, president, Michael W. Kelly, District 3 Chairman of the Board, Jack Albertson, vice president, Veronica Henderson, secretary/treasurer, Judge Juan Ulloa, board member, Elizabeth Lopez, staff.

Meeting called to order at 4:05 pm by Judge Jeffrey Jones, president

1. Review and approval of minutes from May 9<sup>th</sup>, 2017. Motion to approve by Jack Alberston, second by Judge Jones. Motion passes unanimously.
2. Information item- Fiscal Year 2016-2017 Law Library Trust Fund balance through April 30<sup>th</sup>, 2017: \$242,856.23

**Discussion/Action**

- Purchase of Legal Information Reference Center: Pending action once board has opportunity to a trial access. Staff to get in contact with EBSCO representative for further information.
- Law Library Book Purchase Suggestion: Clarke's Isolation and Identification of Drugs 4<sup>th</sup> edition. Item was discussed and agreed book title would not be used by patrons, therefore title should not be added to library inventory. Board suggested book title be requested by the court instead.
- Lexis Advance training: Board was informed by staff of complimentary training for Lexis Advance through IT department. Board members will be notified of training via email. Date to be scheduled.
- Schedule Meeting for month of July: Board was made aware following meeting would land on a holiday. Item was discussed and meeting was scheduled for July 11<sup>th</sup>

Meeting adjourned by Judge Jones, president, at 4:15 p.m.

**Next meeting date set for July 11<sup>th</sup>, 2017 4:00 p.m. in the Imperial County  
Law Library, 939 W. Main St., Lower Level, El Centro, CA 92243**