

**Minutes of Meeting of
Imperial County Law Library Board of Trustees
Meeting Date: April, 10th, 2018
Imperial County Law Library
939 W. Main Street, Lower Level
El Centro, California**

Attendance: Judge Jeffrey Jones, president, Jack Albertson, vice president, Veronica Henderson, secretary/treasurer, Samir Atta, board member, and Elizabeth Lopez, staff.

Meeting called to order at 4:11 pm by Judge Jeffrey Jones, president

1. Review and approval of minutes from December 5th, 2017 through March 6th, 2018. Motion to approve by Jack Albertson, second by Veronica Henderson. Motion passes unanimously.
2. Information item- Fiscal Year 2017-2018 Law Library Trust Fund balance through March 31st, 2018: \$240,332.10. No action taken.

Discussion/Action

- Renewal of annual subscription to Westlaw Next Patron Access for three years: Subscription cost of \$1,627.68 per month with a 2% annual increase through June 30, 2021. Motion to renew subscription by Veronica Henderson, second by Jack Albertson. Motion passes unanimously. Library staff to contact Westlaw Next account representative to request contract.
- Renewal of annual subscription to Lexis Advance Patron Access for three years: Subscription cost of \$504 monthly and an increase of \$10 per year through June 30, 2021. Motion to renew subscription by Jack Albertson, second by Samir Atta. Motion passes unanimously. Library staff to contact Lexis Advance account representative to request contract.
- Appointment of members to the Law Library Board of Trustees and election of officers tabled to the next meeting pending confirmation of Jack Albertson's appointment from Board of Supervisors. Elected officers to stay as is.
- Law Library Meeting Time Change. Item to be tabled to next meeting pending discussion with other Board Members.

Meeting adjourned by Judge Jones, president, at 4:25 p.m.

**Next meeting date set for May 8th, 2018 4:00 p.m. in the Imperial County
Law Library, 939 W. Main St., Lower Level, El Centro, CA 92243**