

**Imperial County Law Library Board of Trustees**

**Meeting  
December 16, 2014  
4:00 pm**

**Imperial County Law Library  
939 W. Main St., Lower Level, El Centro, CA**

**Agenda**

1) Review and approval of minutes from October 7, 2014

November 4, 2014 Board of Trustees Meeting canceled due to lack of quorum.

December 9, 2014 Board of Trustees Meeting postponed to December 16<sup>th</sup>.

2) Law Library Fiscal Year-to-Date Balance Sheet  
July 1, 2014- October 31, 2014  
July 1, 2014-November 30, 2014

3) **Discussion:**

- A. Review proposed updated Law Library Rules for patrons
- B. Appointment of Trustee by Board chairman to fill January vacancy
- C. Review submitted estimate for installation of permanent shelf on west wall of Law Library.

4.) **Action:**

- A. Approve proposed Updated Law Library Rules for patrons
- B. Appointment of Trustee by Board chairman to fill vacancy
- C. Appointment of Treasurer by Board chairman to fill vacancy

- D. Appointment of Trustee by Board chairman to fill January vacancy
- E. Law Library shelving from 2<sup>nd</sup> Floor library to be declared as surplus for Imperial County removal.
- F. Purchase and installation of permanent shelf on west wall of Law Library
- G. Renewal of annual contract with LexisNexis-- CA Forms of Pleading & Practice

5.) Other Business:

Submit names of new and returning Imperial County Law Library Board of Trustees for 2015 to Imperial County Board of Supervisors for approval in January, 2015.

**Next Meeting Date: January 6, 2015, 4:00 p. m**

**Imperial County Law Library  
939 W. Main Street, Lower Level  
El Centro, CA. 92243**