

**Maria Rhinehart**  
**Court Executive Officer /**  
**Jury Commissioner**

**Rodolfo Quintero**  
**Director of Finance**



**Superior Court of California,**  
**County of Imperial**  
**939 W. Main Street**  
**El Centro, CA 92243**  
**(760) 336-3522**

## **R2122-11 Armed Guards RFP** **Questions & Answers**

issued 05/27/2022

1. Are the shifts outlined in the RFP 9 hours in duration, 8 hours of straight service with 1 hour of daily overtime, or is the shift to include a 1-hour unpaid lunch break?

Shift 7.30-13.30 includes unpaid ½ hour lunch, all other shifts include unpaid one hour lunch.

- a. If one hour of overtime is the correct shift, would you like the daily overtime to be built into the bill rate or billed as incurred? n/a

2. Is the on-site supervisor included in the schedule provided on page 2 of Attachment 7 or is the supervisor to be in addition to those shifts?

On-site supervisor is included in schedule provided.

- a. Are vehicle expenses for the on-site supervisor currently being billed back or is the current security company providing a dedicated vehicle?

Court vehicle is provided when needed.

3. Is there a current reporting system being utilized by the officers? If so, is this system proprietary to the current security provider or one implemented by the Superior Court of California?

Reporting forms are the Court's property.

4. Are there any costs that the current company is billing back as incurred that you would like to continue? Why I ask this is that we typically include all costs in our bill rate, this often times makes us higher on paper than our counterparts.

There is no other reimbursable items, the Court only pays a fully loaded hourly rate. Any other items are either provided by the Court (e.g. bins, radios, wands, etc.) or by the contractor (e.g. uniforms).

5. What are the current payrates and bill rates of the current contract?

			Reg Hrly		Lead Hrly		Sup/Srgt
	Year		Rate		Rate		Rate
Regular	2022	\$17.00	\$26.50	\$20.00	\$30.00	\$22.00	\$34.00
Overtime	2022		\$39.75		\$45.00		\$51.00

6. On Attachment 8 (Cost) – Do you want the final hourly rate per position, or just the percentage of markup on the minimum stated wage?

The % mark-up to be billed to the Court must be listed on attachment 8 table. The final hourly rate should be listed elsewhere on a 2nd page.

7. In regards to the California minimum wage scale, will there be some factor given to a company of 26 or more employees compared to a company of 25 or less employees? In other words, how will we be scored on "cost", when a small company (by virtue of the California minimum wage scale) will have a \$1.00 advantage because they will be working their numbers based on a \$14.00 per hour base, as opposed to a \$15.00 base rate for a larger company.

The scoring will be based on the percent mark-up not the hourly rate.

8. It looks like minimum wage will increase another \$.50 per hour on January 1, 2023 (Based on the inflation clause of Senate Bill 3), do we need to run our numbers off of that minimum wage for 2023?

It is solely up to the proposer to decide what variables will be taken into consideration.

9. Not knowing if there will be any further minimum wage increases for 2024 or 2025, will there be an allowed increase in our rates if there are any state mandated wage increases?

Note Any minimum wage increase will automatically increase the guards pay rate and, since contractor cost is based on percentage, the amount paid to contractor would automatically increase.

For example (AND strictly as example):

Min			min+\$2		
wage			Guard's	%	Contractor's
26+ EE		Year	Pay	mark-up	Invoice
\$ 15.00	Regular	2022	\$17.00	30%	\$22.10
	Overtime	2022	\$25.50	20%	\$30.60
\$ 15.50	Regular	2023	\$17.50	30%	\$22.75
	Overtime	2023	\$26.25	20%	\$31.50

If circumstances change to where any aspect of the contract is no longer feasible, contractor may communicate to Court concerns or remediation proposals for consideration.