

## ATTACHMENT 7 – SCOPE OF WORK

### Also Appendix A-1 of Standard Agreement

#### OVERVIEW:

The work under this section includes the implementation and completion of Tree Trimming Services for the El Centro Superior Court Facilities at 939 W. Main Street, El Centro, CA 92243. Services for Spring 2022 thru Spring 2024 shall include but not limited to public safety, project prep work, materials, labor, equipment, clean-up, and performance of all operations in connection with this proposal, as specified herein, or reasonable as required to complete the work.

#### SERVICE SHALL BE AS FOLLOWS (refer to Map on page 3 for tree locations and exclusions):

##### Palm Trees:

- Service includes the removal of clustered growth with multiple stems and spray of foliage; creating a vertical crown of growth.
- Former leaf bases are to be left smooth, free of thatched, fibrous, horny trunks evenly cut throughout with no protruding, hanging or left-over branch pieces.
- **For 2022 only:** Skin Palm Trees-Cut and remove dead leaves. Cut closest possible to the trunk **removing the diamond pattern finish**, leaving a smooth and clean appearance, with vertical crown of growth.
- **For 2023 & 2024:** Former leaf bases are to be left **revealing a distinctive diamond pattern finish**; evenly cut throughout. The **Pineapple cut** should be **no more than three feet high**.

##### Mesquite Trees:

- Service includes reducing the crown of trees to a regulated height in order to meet a defined structural objective; mainly to a uniform level averaging the same height as the adjacent palm tree's leaf bases.
- Extensively thin and trim throughout. Includes the removal of dead, diseased, weak, low hanging and cross branches. Perform selective pruning to reduce density of live branches.
- Completed service will leave all trees uniformly balanced in density, diameter and height.
- Height from ground should be about 12 to 15 feet. Thin to avoid weighed down branches from breaking.

##### Evergreen Ash, Sycamore, Pine Trees, Chinese elm, Desert aspen, Eucalyptus:

- Service includes the removal of dead, diseased, weak, low hanging and cross branches. Perform selective pruning to reduce density of live branches to improve tree artistic and structural form.
- Service includes reducing the crown of the trees back to a regulated height in order to meet a defined structural objective.
- Note: the agreement is for **all** trees North of the alley at 939 Main, El Centro. For all trees, any dead limbs should be removed.
- Eucalyptus should be thinned and trimmed to roof height and should be cleared away from building.

##### Maple

To be determined year to year per instructions from Director of Facilities & Security.

#### TREE GROWTH REQUIREMENT:

Service application shall be in accordance to each category of tree type and its growth maintenance requirement; leaving all trees in a healthy, safe and well-balanced growing condition.

**SERVICE WORK SCHEDULE:**

Service shall be performed during weekend and holidays during daylight hours in order to be free of employee and public traffic flow. Court business is not to be disturbed or interrupted at any time during its business hours Monday thru Friday 7:30am - 5:00pm.

All work included in this proposal shall be scheduled and completed at any time period between February 1 thru March 31. All work included in this proposal shall be scheduled and completed at a period to be determined by Court project manager.

**ENCROACHMENT PERMITS:**

Contractor at his/her cost shall obtain an Encroachment Permit from the city where the Court Facility is located. An approved copy of the encroachment permit and street safety signage schematic drawing shall be provided to the Court in advance of these services being performed.

Street safety signage and devices shall be provided by the Contractor as required by city safety standard during the course of the service.

**LABOR AND EQUIPMENT:**

Contractor shall perform required service with an experienced, skilled, and trained workforce within the scope of this maintenance trade. Equipment shall be per manufactured design and usage, in safe condition and with minimal operational noise.

**Equipment**-That will damage the bark and cambium layer shall not be used on or in the tree. For example, the use of climbing spurs (hooks, irons) is not an acceptable work practice for pruning operation on live trees. A bucket truck shall be used whenever possible. The use of spikes shall not be used unless prior written approval is obtained from Sergio Valadez, Director of Facilities & Security. Sharp tools shall be used so that clean cuts are made at all times

**CLEAN-UP:**

All cut debris shall be removed and cleaned-off (raked/swept) from ground and street areas at the end of each day prior to the Contractor departure from the facility.

Facility dumpsters will not be used for disposal of tree debris.

**SAFETY:**

It shall be the Contractor's responsibility to keep the Court and its property fully secure, safe, and free of any negative liability during the course of this service. Use signage as necessary for vehicles &/or pedestrians. Obtain City permits as needed at your own cost.

**OTHER:**

If trees appear to be dying or maybe just needing water, the tree must be trimmed. The Court will re-evaluate later for any growth.

